



The Graduation Place

Elementary - High School Graduation Place Order Form

Email Address (for order confirmation)		Phone Number () - ext.	
Name of School / Church / Group		Fax Number () -	
Director / Teacher	Date Order Needed / /	Graduation Date / /	
UPS Delivery Address (No P.O. BOXES) <input type="checkbox"/> Residential <input type="checkbox"/> Business		City	State ZIP

Packages*	Cap & Gown Color	Tassel Color(s)	Size 39 4'6"-4'8"	Size 42 4'9"-4'11"	Size 45 5'0"-5'2"	Size 48 5'3"-5'5"	Size 51 5'6"-5'8"	Size 54 5'9"-5'11"	Size 57 6'0"-6'2"	Size 60 6'3"-6'5"	Total Quantity	Each Pkg Price	Extended Price
Color 1		1. 2. (optional)										@ \$18.95	
Color 2		1. 2. (optional)										@ \$18.95	
Color 3		1. 2. (optional)										@ \$18.95	
Full Figure		1. 2. (optional)		140-169lbs	170-199lbs	200-229-lbs	230-259lbs	260-299lbs	300-349lbs	350lbs+		@ \$29.50	
Plain Stoles		<input type="checkbox"/> Gold <input type="checkbox"/> White <input type="checkbox"/> Royal Blue <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Other _____										@ \$10.00	
Stoles		Valedictorian: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Salutatorian: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Honor: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Honor Graduate: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Class of 2011: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White President: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Vice-President: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Secretary: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Treasurer: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Marshal: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Citizenship Award: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Perfect Attendance: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Academic Excellence: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Student Council: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Yearbook Staff: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Principal's Award: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Outstanding Effort: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Most Improved: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Special Recognition: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Honor Roll: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White										@ \$12.95	
Staff Stoles		Director: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Assistant: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Teacher: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Faculty: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Counselor: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White Teacher's Aide: Qty. <input type="checkbox"/> Gold Qty. <input type="checkbox"/> White										@ \$12.95	
V-Hoods		<input type="checkbox"/> Gold <input type="checkbox"/> White <input type="checkbox"/> Royal Blue <input type="checkbox"/> Red <input type="checkbox"/> Silver										@ \$9.75	
Honor Cords		<input type="checkbox"/> Gold <input type="checkbox"/> White <input type="checkbox"/> Royal Blue <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Black <input type="checkbox"/> Other _____										@ \$6.50	
Shoulder Braids		Select 2 colors to be braided. 1. _____ 2. _____										@ \$9.95	
Medallions		Valedictorian _____ Salutatorian _____ Honor Graduate _____ Graduate _____										@ \$12.95	
Mini Tassel Key Ring		<input type="checkbox"/> Gold <input type="checkbox"/> White <input type="checkbox"/> Royal Blue <input type="checkbox"/> Royal/White <input type="checkbox"/> Royal/Gold <input type="checkbox"/> Forrest <input type="checkbox"/> Emerald <input type="checkbox"/> Purple <input type="checkbox"/> Maroon <input type="checkbox"/> Red <input type="checkbox"/> Red/White <input type="checkbox"/> Red/Gold <input type="checkbox"/> Black <input type="checkbox"/> Black/White <input type="checkbox"/> Black/Gold										@ \$9.95	
Bling Tassel		<input type="checkbox"/> Silver or <input type="checkbox"/> Gold Diamond-like '11 Bling. <input type="checkbox"/> Gold <input type="checkbox"/> White <input type="checkbox"/> Royal Blue <input type="checkbox"/> Red <input type="checkbox"/> Black										@ \$15.00	



Mini Tassel Key Ring

Medallions

Extra Cap & Tassel Set	Cap Color: Tassel Color(s):		@ \$9.95
Extra Cap (no tassel)	Cap Color:		@ \$5.60
Extra Tassel (no cap)	1. 2. (optional)		@ \$4.95
Year Date Charm	Standard Year Date Gold Color		@ \$0.50
Generic Diploma	Single		@ \$1.00
Diploma Covers	Royal Blue _____ Black _____ Navy _____		@ \$8.50
Memory Book	Single		@ \$18.95

Order form continued. Please see reverse side to complete.

Carry Subtotal over to page 2

Subtotal	
-----------------	--

Colors for Caps & Gowns

Black	White	Purple	Forest Green	Navy	Maroon	Sky Blue	Bright Red	Bright Gold	Royal Blue	Emerald Green	Grey
-------	-------	--------	--------------	------	--------	----------	------------	-------------	------------	---------------	------



Honor Cords



Memory Book



Diploma Cover



Stoles



The Graduation Place

Order form continued from reverse side. Complete below.

College/University & Faculty Regalia Graduation Place Order Form

BASIC
12 COLORS AVAILABLE
\$25.00
Shiny Polyester

DELUXE
11 COLORS AVAILABLE
\$35.00
Dull Polyester

BACHELOR
AVAILABLE IN BLACK
\$70.00
100% high-quality polyester

MASTERS
AVAILABLE IN BLACK
\$95.00
100% high-quality polyester

DOCTORS
AVAILABLE IN BLACK
\$130.00
100% high-quality polyester

NOTE: Fill in all required fields on the lines to the right.	Gown Style	Gown Color	Tassel Color(s)	Height	Coat / Dress Size	Total Quantity	Each Pkg Price	Extended Price
1				FT IN				
2				FT IN				
3				FT IN				
4				FT IN				
5				FT IN				
6				FT IN				
7				FT IN				
8				FT IN				
9				FT IN				
10				FT IN				

Colors:
All gown packages come in black. Basic and Deluxe packages may select from the color chart below.

Full Figure gowns:
You should order a full figure gown if you are in any of the following categories:

Height	Weight
4'9" - 4'11"	140 lbs
5'0" - 5'2"	170 lbs
5'3" - 5'5"	200 lbs
5'6" - 5'8"	230 lbs
5'9" - 5'11"	260 lbs
6'0"+	300+ lbs

Add \$10.00 for FF sizes in Basic/Deluxe gowns

Basic Colors & Deluxe Colors

Black	White	Purple	Forest Green	Navy	Maroon	Sky Blue	Bright Red	Bright Gold	Royal Blue	Grey	Emerald Green
-------	-------	--------	--------------	------	--------	----------	------------	-------------	------------	------	---------------



Masters Hood

Tams	Available in black velvet 8-sided octagon with a gold metallic tassel.	@ \$95.00
Degree Hoods	Select style & enter school name. 4 week delivery. Master \$85 Degree School Name City Doctor \$129 Degree School Name City	@ \$85.00 @ \$129.00
Staff Stoles	Director: Qty <input type="checkbox"/> Gold <input type="checkbox"/> White Assistant: Qty <input type="checkbox"/> Gold <input type="checkbox"/> White Teacher: Qty <input type="checkbox"/> Gold <input type="checkbox"/> White Faculty: Qty <input type="checkbox"/> Gold <input type="checkbox"/> White Counselor: Qty <input type="checkbox"/> Gold <input type="checkbox"/> White Teacher's Aide: Qty <input type="checkbox"/> Gold <input type="checkbox"/> White	@ \$12.95

MAIL TO	The Graduation Place PO BOX 870301 Mesquite, TX 75187-0301	SHOW ROOM	The Graduation Place 4532 John West Rd. Mesquite, TX 75150	FAX CALL INTERNET	(800) 618-5589 phone (800) 705-4253 fax www.GraduationPlace.com
----------------	---	------------------	---	--------------------------	---

Minimum Order is \$25.00	Subtotals	Pg 1
Add 10% to Subtotal Amount	New Jersey Customers Only	Pg 2
If you are tax exempt, enclose your certificate	Local Sales Tax	
3 week delivery	Shipping & Handling	
2 week delivery (in addition to above)	Rush Shipping	
Check-By-Phone fee of \$7.50	Check-By-Phone	
Payment amount	TOTAL DUE	

Order Form Instructions:

1. Remove the order form by pulling the page out.
2. Use the 'Individual Order Listing Form' on the back of the booklet to help you organize your work & order.
3. Summarize your order by completely filling out all required fields, information on page one and on page two.
4. Total up order by including the appropriate taxes and shipping charges by using the 'Shipping & Handling' table on page 2. If picking up order at the showroom, a 5% fee applies on order over \$100.
5. Payment MUST be received with your order. Processing will not start without payment. Credit Card orders are accepted via phone or fax. We also accept a Check-By-Phone (\$7.50 fee - If you fax your check, do not mail) No COD's - **No Individual Checks** - No Cash for mail orders please.

We appreciate your business. Thank you for your order!

Shipping & Handling Fee's	
Standard (approx. 3 weeks)	Add Rush (approx. 2 weeks)
\$ 0.00 - \$ 25.00 = \$10.00	Add \$30 ⁰⁰ in addition to Standard Shipping & Handling
\$ 25.01 - \$ 75.00 = \$15.00	
\$ 75.01 - \$125.00 = \$20.00	
\$125.01 - \$175.00 = \$25.00	
\$175.01 - \$225.00 = \$30.00	
\$225.01 - \$275.00 = \$35.00	Add \$40 ⁰⁰ in addition to Standard Shipping & Handling
\$275.01 - \$475.00 = \$50.00	
\$475.01 - \$725.00 = \$75.00	
\$725.01 - Above = 10% of your subtotal	
NOTE: Alaska (AK) & Hawaii (HI) rates are calculated by doubling the listed rates.	

Payment Information	
Select One: <input type="checkbox"/> Check <input type="checkbox"/> Check-By-Phone (\$7.50 fee) <input type="checkbox"/> Credit Card	
Credit Card Info	Name of Cardholder (print) Billing Zip Code
	Card Number

We appreciate your faxed & phone orders complete with credit card information. Visa and MasterCard are preferred. You may mail your form with your cashiers check or money order. Allow up to 3 weeks for delivery. Rush service is available.
Copyright © 2011 The Graduation Place - www.GraduationPlace.com. Design by Infused Design - www.InfusedDesign.com